

**SADDLEWORTH**

Parish Council

21st January 2025

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 27th January 2025 at 7.30pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

 **Prayers led by Revd. Sachin Awale**

**A minute’s silence will be held for Mr Royce Franklin and Councillors are invited to make their appreciations**

**Welcome to Cllr Brian Witt**

**Statement from Cllr Graham Sheldon**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **To receive Declarations of Interest**
5. **Correspondence**
* Update on Banking Hub for Saddleworth
* Update on Planning and Healthcare Motion raised 28th October 2024
1. **Notice of Motion (Cllr Gaul)**

With the aim of maximising Saddleworth Parish Council efficiency and to ensure effective representation of the people of Saddleworth, this Parish Council resolves to create a task and finish group to examine the current structure and meeting schedule of the Parish Council. Recommendations, if any, to be discussed and approved by the germane meeting of the Parish Council with a view to implementation for 2025/26.

Motion Proposed by Cllr Philip Gaul, seconded Cllr Kathryn Phillips.

1. **To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 16th December 2024**
2. **To note the minutes of the Planning Committee Meeting held 6th January 2025**
3. **To note the minutes of the Finance Committee Meeting held 7th January 2025**
4. **To note the Minutes of the Communications Committee Meeting held 7th January 2025**
5. **To note the minutes of the Staffing Committee Meeting held 9th January 2025**
6. **To note the Minutes of the Assets Management Committee Meeting held 13th January 2025**
7. **Approval of the 2025-6 Budget Proposal and Precept Request**
8. **Accounts for Payment December 2024** Income £ 7,931.60 Expenditure £ 28,505.23

**Payments List, see appendix 1**

1. **Dates of the next meeting:- Monday 24th February 2025 at 19.30hrs**

**Appendix 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **December 24 Payments** |  |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Code**  |  **Amount**  |
| 02-Dec-24 | BRITISH GAS BUS | Electricity 25/9/24 - 7/11/24 | **302** | 1,535.96 |
| 02-Dec-24 | EASY WEB SITES  | Website Management Fee - 11/24 | **440** | 30.36 |
| 03-Dec-24 | MB HARRINGTON  | NR38 Burial - 29/11/24 | **203** | 360.00 |
| 03-Dec-24 | CAPRICORN SECURITY | Four Tops Tribute - 1/11/24 | **318** | 356.40 |
| 03-Dec-24 | PAUL BRIERLEY  | Repairs to stage Lighting System | **307** | 143.00 |
| 03-Dec-24 | CIA FIRE/SECURUTY  | Fire Alarm 6 monthly service  | **307** | 90.00 |
| 04-Dec-24 | STAFF EXPENSES  | Office Coffee | **169** | 4.50 |
| 05-Dec-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 36.19 |
| 06-Dec-24 | SEFTONS  | Payroll - 11/24 | **161** | 48.00 |
| 09-Dec-24 | TV LICENCE  | TV Licence | **324** | 15.00 |
| 10-Dec-24 | WATER PLUS | Water - 11/24 | **321** | 447.98 |
| 12-Dec-24 | SALARIES  | Admin -12/24 | **103** | 5,828.13 |
| 12-Dec-24 | SALARIES  | Civic - 12/24 | **301** | 7,682.74 |
| 12-Dec-24 | CAPRICORN SECURITY | Saddleworth Netball Presentation - 15/11/24 | **318** | 356.40 |
| 12-Dec-24 | BUCKLE J SON  | Dawsons Field & Red Row grass cuts x1 11/24 | **433** | 110.00 |
| 12-Dec-24 | GREENFIELD PUBLISHING | Monthly Advert - 12/24 | **441** | 98.40 |
| 12-Dec-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 52.74 |
| 12-Dec-24 | OMBC | DPS Licence – Site Manager | **169** | 23.00 |
| 12-Dec-24 | STAFF EXPENSES | Estate Mileage | **102** | 8.10 |
| 12-Dec-24 | STAFF EXPENSES  | Mileage | **404** | 5.40 |
| 13-Dec-24 | AMAZON | Office Microwave (Funded by FODS deposit retention) | **307** | 59.45 |
| 16-Dec-24 | OMBC | Rates - Cemetery | **211** | 48.00 |
| 16-Dec-24 | OMBC | Pest Control | **308** | 30.00 |
| 16-Dec-24 | OMBC | General Rates - Civic Hall | **304** | 1,160.00 |
| 16-Dec-24 | ALDI | Council Meeting refreshments | **101** | 38.49 |
| 16-Dec-24 | AMAZON | Replenish First Aid Kit | **111** | 22.38 |
| 16-Dec-24 | CLLR EXPENSES  | Whitworth civic event mileage | **101** | 13.50 |
| 16-Dec-24 | STAFF EXPENSES  | Estate Mileage | **102** | 10.20 |
| 17-Dec-24 | HMRC | Tax & NI - Admin - 11/24 | **103** | 1,291.43 |
| 17-Dec-24 | HMRC | Tax & NI - Civic - 11/24 | **301** | 1,283.44 |
| 17-Dec-24 | EDF ENERGY  | Gas - 11/24 | **303** | 531.45 |
| 17-Dec-24 | ELCONS HR/LAW  | HR/Legal Consultancy (26) - 12/24 | **120** | 121.20 |
| 17-Dec-24 | KEYSTAFF AGENCY | Casual Staff (Sick Leave cover) | **301** | 104.16 |
| 17-Dec-24 | COOP | Office Coffee / Tea | **169** | 1.25 |
| 18-Dec-24 | BRITISH GAS | Electricity 8/11 - 29/11/24 | **302** | 1,515.49 |
| 18-Dec-24 | POST OFFICE | Stamps - Restock 2nd class | **107** | 42.50 |
| 19-Dec-24 | COMMERCE BUSINESS  | Copier/Printer Usage  | **105** | 94.78 |
| 20-Dec-24 | ICO  | Information Commissioners Office - Subscription | **119** | 35.00 |
| 23-Dec-24 | BNP PARIBAS LEASING  | Copier Lease (Quarterly) | **105** | 182.46 |
| 24-Dec-24 | GMPF  | Pensions - Admin - 12/24 | **103** | 1,378.23 |
| 24-Dec-24 | GMPF  | Pensions - Civic - 12/24 | **301** | 1,518.23 |
| 24-Dec-24 | ZURICH INSURANCE | Insurance 24-25 - Qtr to 28/2/25 | **108** | 1,111.88 |
| 24-Dec-24 | OMBC | Refuse collection | **308** | 274.38 |
| 24-Dec-24 | UPPERMILL DIY  | Misc R&R consumables | **307** | 201.77 |
| 24-Dec-24 | INFINITY IT | Domain registration: 18/12/24 - 17/12/25 | **110** | 18.00 |
| 30-Dec-24 | SHORROCK TRICHEM  | Hygiene | **316** | 149.26 |
| 31-Dec-24 | NAT WEST | Bank Charges - 31/8/24 - 29/11/24 | **168** | 36.00 |
|  |  |  |  |  **28,505.23**  |